



Direct Tuition Payment Authorization Form

At Robots and Mud Pies π Preschool, tuition payments are due every month on or before the 1st. You may pay by check or cash, or you may choose to use our Direct Tuition Payment Service. The Direct Tuition Payment Service will automatically deduct tuition payments from your bank account, thus saving you the need to write checks each month.

If you agree to use this service, we will deduct the amount of each tuition payment from the bank account you specify. The payments will leave your account on, or after the 1st of the month. Your tuition payment is \$_____ per month (\$_____ in June.)

You can participate in the Direct Tuition Payment Service by completing and signing this authorization form. Your participation will be subject to the following conditions:

1. You agree that any payment not honored by your bank may result in fees, penalties, or other charges.
2. You agree that you are responsible for notifying us of any reason that may prevent a payment from being honored, such as a change in your bank or a lack of funds. You must notify us at least seven (7) days before the due date so we can cancel the automated payment. (Letting us know by the 23rd of the prior month will help avoid penalties.)
3. You will not be permitted to continue using the service if more than one deduction is not honored.
4. You must notify us at least thirty (30) days IN WRITING before payment is due if you wish to revoke this authorization. Payment by check or cash would then be required.

Authorization for Direct Tuition Payment Service

I have read and understand my rights and obligations as outlined in this agreement. I authorize my financial institution, _____ to accept payment requests for my tuition payments and to deduct them from my account.

Parent's Name (Bank account holder) _____

Signature _____ Date _____

Child(ren)'s name(s) _____

You must attach a voided check showing the routing and account number information for the bank account you wish to use. A deposit ticket or other account information will be accepted as long as it has your name, the routing number and the account number.

Check one: ____ Checking account or ____ Savings account